

REED HIGH SCHOOL ACTIVITIES REQUEST FORM

Submit all completed forms to: Kathie Smith, Vice Principal

Email questions to kksmith@washoeschools.net

Organization/Club: _____

Requested by: (Advisor) _____

Proposed Activity: _____

If this activity includes fundraising, please complete and attach the "Request for Fundraiser" form.

Description of Activity: _____

Date(s) of Activity: _____

Time Frame: _____

Location: _____

If facilities are required please complete and attach the "In-house Facilities Request" form.

Advisor's Signature

Date

Administrator Signature

Date

Administrator Notes: _____
